

**The Hermitage Resident  
EMERGENCY CONTACT INFORMATION**

Unit Number: \_\_\_\_\_

Unit is occupied by:	<input type="checkbox"/> Owner	<input type="checkbox"/> Tenant
<b>Resident 1</b>	Name:	
	Email:	
	Home Phone: (    )    —	
	Cell Phone: (    )    —	
<b>Resident 2</b>	Name:	
	Email:	
	Home Phone: (    )    —	
	Cell Phone: (    )    —	

<b>Health Emergency Contact</b>	Provide information for the closest neighbor, friend, or relative you'd want contacted in case of a health emergency.
---------------------------------	---

Same as listed above?	<input type="checkbox"/> Yes	<input type="checkbox"/> No (If no, provide information below)
Name:	Relationship:	
Address:	Email:	
Home Phone:	Cell Phone:	
Does this person have keys or access to your unit?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

<b>Building Emergency Contact</b>	Provide information about who else has a key to your unit and can be contacted if access is needed for a building-related emergency.
-----------------------------------	--

If you don't know someone who lives within 5 miles of The Hermitage, please consider leaving a key with one of your Hermitage neighbors or a Board member—for emergency purposes only. It is to your advantage for someone who lives in the building or very nearby to have quick access to your unit—particularly if water leaks occur.

Name:	Relationship:	
Address:	Email:	
Home Phone:	Cell Phone:	
If a resident of The Hermitage:	Unit Number:	

<b>If you lease ...</b>		Provide contact information for the unit owner and the managing agent (if applicable).	
Owner's Name:		Email:	
Address:		City, State, ZIP:	
Home Phone:		Cell Phone:	
<b>Agent's Name:</b>		<b>Company:</b>	
Address:		Email:	
City, State, ZIP:			
Cell Phone:		Business Phone:	

<b>Automobile Information</b>		Provide information about your current vehicle(s). <i>(Only one vehicle can be parked in assigned space. Second vehicle must be parked on the street.)</i>	
<b>Vehicle 1</b>	Assigned Parking #:		Make:
	Model:		Year:
	Color:		License Tag #:
<b>Vehicle 2</b>	Assigned Parking #:		Make:
	Model:		Year:
	Color:		License Tag #:

- **Please place your completed Emergency Contact Information form in the black HOA box on the library wall.**
- This document will be referenced in an emergency regarding your safety or that of your unit.
- Access to the information is limited to The Hermitage Board, the management company, or the Columbia City Police or Fire personnel acting in official capacity.
- It is the owner's or tenant's responsibility to keep the information current.
- New forms are available from The Hermitage Board and the management company.
- When information is updated, the older form will be shredded.